

**HARTSTENE POINTE WATER-SEWER DISTRICT  
SPECIAL MEETING of the BOARD OF COMMISSIONERS  
November 17, 2016  
District Office, 772 E Chesapeake Drive, Shelton, WA 98584**

**MINUTES**

**PRESENT:** Commissioner M. A. Cary (attending via teleconference), Secretary A. Hospador, Commissioner D. McNabb, General Manager (GM) M. Jeffreys, Accounting and Administrative Services Manager (AAS) Miceal Carnahan.

**CALL TO ORDER:** The meeting was called to order at 1:00 pm.

**AGENDA:** The agenda for the November 17, 2016 special meeting was presented. Commissioner Hospador moved to adopt the agenda as presented. Commissioner Cary seconded. Hearing no objections, the agenda was adopted.

**BUSINESS:**

**Bills To Be Authorized:** Voucher 2016-33, in the amount of \$86,186.89, was presented. *Commissioner Cary moved to approve the voucher. Commissioner Hospador seconded. Hearing 3 aye votes and 0 nay votes, the voucher was approved.*

**Authorize Fund Transfers:** The following fund transfers were presented for consideration:

- \$9,000 from Operating Fund to Asset Replacement Fund
- \$16,000 from Operating Fund to I&I Repair Fund
- \$37,500 from Operating Fund to Reservoir Repair Fund
- \$50,000 from Capital Improvement Fund – Other to Operating Fund for Well 1 Replacement Project
- \$10,055 from Risk Management Fund to Operating Fund for the Well 1 Replacement Project

*Commissioner Hospador moved to authorize fund transfers. President Cary seconded. Hearing 3 aye votes and 0 nay votes, the fund transfers were authorized.*

**Budget Hearing Questions/Comments Response Summary:** There were no comments from subscribers on the proposed budget. Questions asked regarding the District's system and upcoming projects were answered at the hearing and will be summarized within the budget hearing minutes.

**Resolution 2016-04, Adopting the 2017 Budget:** Presented. *Commissioner Hospador moved to adopt Resolution 2016-04. President Cary seconded. Hearing 3 aye votes and 0 nay votes, the resolution was passed.*

*The meeting was adjourned at 1:15 pm.*

Respectfully Submitted By: \_\_\_\_\_

Andrew Hospador, Board Secretary

Approved at the Regular Meeting of the Board on: \_\_\_\_\_

12/8/16