

**HARTSTENE POINTE WATER-SEWER DISTRICT
REGULAR MEETING of the BOARD OF COMMISSIONERS
October 27, 2016
District Office, 772 Chesapeake Dr., Shelton, WA 98584**

MINUTES

PRESENT: President M.A. Cary, Secretary A. Hospador, Commissioner D. McNabb, Accounting and Administrative Services Manager (AAS) M. Carnahan, General Manager (GM) M. Jeffreys.

CALL TO ORDER: The meeting was called to order at 1:00 pm.

SUBSCRIBER REMARKS: Jim Anderson present.

CORRESPONDENCE:

- FROM: 128 E Barnacle Owner RE: Past Due Balance Payment
- FROM: 688 E Portage Owner RE: Past Due Balance Payment
- FROM: Department of Ecology RE: August 2016 DMR Notice

PRESENT AGENDA: The agenda for the October 27, 2016 regular meeting was presented. GM requested two agenda item additions under "Business": (1) Drinking Water State Revolving Fund Loan Contract Amendment; (2) RH2 Engineering Water Treatment Plant Improvements Services During Bidding Contract. *Commissioner McNabb moved to adopt the amended agenda. Commissioner Hospador seconded. Hearing no objections, the amended agenda was adopted.*

MINUTES: The minutes for the October 13, 2016 regular meeting were presented. *Commissioner McNabb moved to approve the minutes as presented. Commissioner Hospador seconded. Hearing no objections, the minutes were approved.*

REPORTS:

Commissioner Reports:

- Commissioner McNabb: Reported his book, Managing America's Water, will be published.

Financial/Administrative Report:

- Bills to Be Authorized: Voucher 2016-30, in the amount of \$12,370.05, was presented. Commissioner Hospador moved to approve the voucher. President Cary seconded. Hearing 3 aye votes and 0 nay votes, the voucher was approved.

Manager's Report: A written report was presented (attached).

BUSINESS:

Asset Replacement Fund Transfer Approval: AAS requested authorization to transfer \$32,460 from the Asset Replacement Fund to the Operating Fund, \$6,168.00 for the District's new

composite sampler and \$26,292.00 for engineering and construction on the Pressure Reducing Valve Replacement Project. *Commissioner Hospador moved to authorize the transfer of \$32,460 from the Asset Replacement Fund to the Operating Fund. Commissioner McNabb seconded. Hearing no objections, the motion passed.*

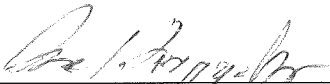
RH2 Engineering Water Treatment Plant Improvements Contract, Services During Construction: The contract with RH2 for services during construction of the Water Treatment Plant Improvements Project, for \$58,974, was presented. *Commissioner Hospador moved to approve the Contract with RH2 Engineering for Water Treatment Plant Improvements – Services During Construction. Commissioner McNabb seconded. Hearing 3 aye votes and 0 nay votes, the contract was approved.*

Drinking Water State Revolving Fund Loan Contract Amendment: The amendment to the District’s Drinking Water State Revolving Fund Loan contract with the Washington State Department of Commerce was presented. *Commissioner McNabb moved to approve the Amendment to the DWSRF Loan Agreement. Commissioner Hospador seconded. Hearing 3 aye votes and 0 nay votes, the motion passed.*

2017 Preliminary Budget: Presented and discussed.

Commissioner Hospador moved to adjourn. Commissioner McNabb seconded. Hearing no objections, the meeting was adjourned at 4:15 pm.

Respectfully Submitted By:



Andrew Hospador, Secretary

Approved at the Regular Meeting of the Board on: November 10, 2016