

**HARTSTENE POINTE WATER-SEWER DISTRICT  
SPECIAL MEETING of the BOARD OF COMMISSIONERS  
November 20, 2017  
District Office, 772 E Chesapeake Drive, Shelton, WA 98584**

**MINUTES**

**PRESENT:** President M.A. Cary, Secretary A. Hospador, Commissioner D. McNabb, General Manager (GM) M. Jeffreys, Accounting and Administrative Services Manager (AAS) M. Carnahan

**CALL TO ORDER:** The meeting was called to order at 1:00 pm.

**AGENDA:** The agenda for the November 20, 2017 special meeting was presented. *Commissioner McNabb moved to approve the agenda as presented. Commissioner Hospador seconded. Hearing 3 aye votes and 0 nay votes, the agenda was adopted.*

**BUSINESS:**

**Bills To Be Authorized:** Voucher 2017-32, in the amount of \$32,012.54, was presented. *Commissioner Hospador moved to approve the voucher. President Cary seconded. Hearing 3 aye votes and 0 nay votes, the voucher was approved.*

**October Financial Report:** Presented, reviewed, and discussed. *Commissioner Hospador moved to approve the October Financial Report. Commissioner McNabb seconded. Hearing 3 aye votes and 0 nay votes, the report was approved.*

**Approve Fund Transfers:** *Commissioner Hospador moved to approve the following transfers: \$9,000 from Operating Account - 010 to Committed Funds - 020: Asset Replacement Fund; \$37,500 from Operating Account - 010 to Committed Funds - 020: Reservoir Repair Fund; and \$18,000 from Operating Account - 010 to Committed Funds - 020: I&I Repair Fund. Commissioner McNabb seconded. Hearing 3 aye votes and 0 nay votes, the fund transfers were approved.*

**Budget Hearing Questions/Comments Review:** The budget hearing questions and comments were reviewed and discussed. AAS will include a summary of questions, answers, and comments in the minutes of the budget hearing.


**Resolution 2017-04 Adopting 2018 Budget:** Resolution 2017-04 was presented. *Commissioner Hospador moved to adopt Resolution 2017-04. Commissioner McNabb seconded. Hearing 3 aye votes and 0 nay votes, the motion passed.*

**Mason County Auditor Budget Form:** The completed Mason County Auditor budget form was presented and discussed. *Commissioner Hospador moved to approve the Mason County Auditor Budget Form as presented. Commissioner McNabb seconded. Hearing 3 aye vote and 0 nay votes, the form was approved and signed.*

**Resolution 2017-05 Adopting a District Fee Schedule for 2018:** Resolution 2017-05 was presented and discussed. *Commissioner McNabb moved to adopt Resolution 2017-05. Commissioner Hospador seconded. Hearing 3 aye votes and 0 nay votes, the resolution was passed.*

*The meeting was adjourned at 1:45 pm.*

Respectfully Submitted By:

  
Signature

Robert Scarola, Secretary Pro Tem  
Name and Title

Approved at the Regular Meeting of the Board on: 12/14/17