

**HARTSTENE POINTE WATER-SEWER DISTRICT
SPECIAL MEETING of the BOARD OF COMMISSIONERS
March 14, 2017
HPMA Clubhouse, 202 E Pointes Drive West, Shelton, WA 98584**

MINUTES

PRESENT: President M.A. Cary, Secretary A. Hospador, Commissioner D. McNabb, General Manager (GM) M. Jeffreys, Accounting and Administrative Services Manager (AAS) M. Carnahan, Wastewater Treatment Plant Operator, M. Grabill.

CALL TO ORDER: The meeting was called to order at 9:15 am.

PRESENT AGENDA: The agenda for the March 14, 2017 special meeting was presented. *Commissioner Hospador moved to adopt the agenda as presented. Commissioner McNabb seconded. Hearing no objections, the agenda was adopted as presented.*

BUSINESS:

Wastewater Treatment Plant Spill: The GM, through ongoing discussion with the District's SCADA/Telemetry system programmer, Evolution Controls, found that the current control setup, determined by the former WWTPO, George Campbell, causes wastewater treatment systems to halt under certain circumstances. Additionally, alarms require a reset in order to alarm again. These two factors caused the February 16 spill. The current WWTPO expressed that there are many control system issues which are of concern. The WWTPO recommended a potential backup alarming system and a remote monitoring and operations systems. As a first step towards eliminating the issues the wastewater treatment plant is currently experiencing, the GM recommended going forward with Evolution Controls' proposed Options 1 and 2 of updating the programming to open the decanter on critical high level set point and/or high level float and to incorporate an "Early Settle Level" setpoint. Evolution Controls estimates the cost for this option to be between \$400 and \$800. *Commissioner Hospador moved to authorize Evolution Controls to proceed with Options 1 and 2 of their recommended fixes. Commissioner McNabb seconded. Hearing 3 ayes and 0 nays, the motion passed. Commissioner McNabb moved to authorize the WWTPO to proceed with investigation of a backup alarming and remote monitoring system. Commissioner Hospador seconded. Hearing 3 aye votes and 0 nay votes, the motion passed*

Meeting adjourned at 10:00 am.

Respectfully Submitted By:



Andrew Hospador, Secretary

Approved at the Regular Meeting of the Board on: March 23, 2017