

**HARTSTENE POINTE WATER-SEWER DISTRICT  
REGULAR MEETING of the BOARD OF COMMISSIONERS  
November 1, 2018  
District Office, 772 E Chesapeake Drive, Shelton, WA 98584**

**MINUTES**

**PRESENT:** President R. Scarola, Secretary A. Hospador, Commissioner D. McNabb, General Manager (GM) D. Carnahan, Accounting and Administrative Services Manager (AAS) M. Carnahan, District Clerk J. Sartori.

**CALL TO ORDER:** The meeting was called to order at 1:00 pm.

**SUBSCRIBER REMARKS:** Two subscriber present.

**CORRESPONDENCE:** No Correspondence

**PRESENT AGENDA:** *Commissioner McNabb moved to accept the agenda as presented. Commissioner Hospador seconded. Hearing 3 aye votes and 0 nay votes, the agenda was adopted.*

**MINUTES:** The minutes of the October 18, 2018 regular meeting were presented. *Commissioner McNabb moved to approve the minutes as presented. Commissioner Hospador seconded. Hearing 3 aye votes and 0 nay votes, the minutes were approved as presented.*

The minutes of the October 25, 2018 Budget Work Session meeting were presented. *Commissioner Hospador moved to approve the minutes as presented. Commissioner McNabb seconded. Hearing 3 aye votes and 0 nay votes, the minutes were approved as presented.*

**REPORTS:**

**Commissioner Reports:**

- Commissioner McNabb presented an article, “Most Water Utilities Are In the Red, Study Finds.”
- Commissioner Hospador noted a new item broadcasted regarding vandalism at water utility at Sallal Water Association.
- Commissioner Scarola presented an article, “Public Works Board Requests Your Assistance.”

**Financial/Administrative Report:**

- Bills to Be Authorized:
  - Voucher 2018-21, in the amount of \$19,191.72, was presented. *Commissioner Hospador moved to approve voucher 2018-21 in the amount of \$19,191.72. Commissioner McNabb seconded. Hearing 3 aye votes and 0 nay votes, the voucher was approved.*

**General Manager’s Report:** David Carnahan presented his General Manager’s Report of present status of the district.

**BUSINESS:**

**Approval of Attorney Contract:** *Commissioner Hospador moved to approve the contract with Joe Rehberger at terms previously approved by the board of commissioners. Commissioner McNabb seconded. Hearing 3 aye votes and 0 nay votes, the contract was approved.*

**Approval of RH2's New Proposal:** *Commissioner McNabb moved to approve the new proposal sent by RH2. Commissioner Hospador seconded. Hearing 3 aye votes and 0 nay votes, the new proposal was approved.*

*Commissioner Scarola called for a recess at 2:15 pm. The meeting reconvened at 2:25 pm.*

**Approval of Updates to 2019 Proposed Budget.** No action needed.

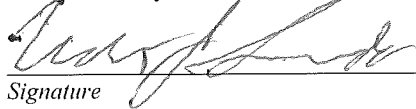
**Approval of Miceal Carnahan's Proposed Hours for November 2018:** *Commissioner Hospador moved to approve consulting hours. Commissioner McNabb seconded. Hearing 3 aye votes and 0 nay votes, the consulting hours were approved.*

**Approval of Salary Increase for General Manager:** *Commissioner Hospador moved to increase the general manager's salary to be set at \$62,500 for contract year 2019. Commissioner McNabb seconded. Hearing 3 aye votes and 0 nay votes, the salary increase was approved.*

**Approval Funds Policy Update:** *Commissioner McNabb moved to adopt the updated funds policy. Commissioner Hospador seconded. Hearing 3 aye votes and 0 nay votes, the funds policy was updated.*

*Commissioner McNabb moved to adjourn the meeting. Commissioner Hospador seconded. Hearing 3 aye votes and 0 nay votes, the meeting adjourned at 2:30 pm.*

Respectfully Submitted By:

  
Signature

*Robert Scarola, President, Board of Commissioners*  
Name and Title

Approved at the Regular Meeting of the Board on: 11-15-18