

**HARTSTENE POINTE WATER-SEWER DISTRICT  
REGULAR MEETING of the BOARD OF COMMISSIONERS  
November 15, 2018  
District Office, 772 E Chesapeake Drive, Shelton, WA 98584**

**MINUTES**

**PRESENT:** President R. Scarola, Secretary A. Hospador (via telephone), Commissioner D. McNabb, General Manager (GM) D. Carnahan, District Clerk J. Sartori.

**CALL TO ORDER:** The meeting was called to order at 1:00 pm.

**SUBSCRIBER REMARKS:** One subscriber present who noted he thought the budget hearing presentation went well.

**CORRESPONDENCE:** District Clerk noted Late Balance Notices were sent to 19 subscribers.

**PRESENT AGENDA:** *Commissioner McNabb moved to accept the agenda as presented. Commissioner Hospador seconded. Hearing 3 aye votes and 0 nay votes, the agenda was adopted.*

**MINUTES:** The minutes of the November 1, 2018 regular meeting were presented. *Commissioner McNabb moved to approve the minutes as presented. Commissioner Hospador seconded. Hearing 3 aye votes and 0 nay votes, the minutes were approved as presented.*

The minutes of the November 8, 2018 Budget Work Session meeting were presented. *Commissioner McNabb moved to approve the minutes as presented. Commissioner Hospador seconded. Hearing 3 aye votes and 0 nay votes, the minutes were approved as presented.*

The minutes of the November 10, 2018 Annual Meeting were presented. *Commissioner McNabb moved to approve the minutes as presented. Commissioner Hospador seconded. Hearing 3 aye votes and 0 nay votes, the minutes were approved as presented.*

**REPORTS:**

**Commissioner Reports:**

- Commissioner McNabb presented two articles.
- Commissioner Scarola presented a notice of an upcoming webinar for grant writing and financial support.

**Financial/Administrative Report:**

- Bills to Be Authorized:
  - Voucher 2018-22, in the amount of \$47,617.45, was presented. *Commissioner Hospador moved to approve voucher 2018-22 in the amount of \$47,617.45. Commissioner McNabb seconded. Hearing 3 aye votes and 0 nay votes, the voucher was approved.*
- District Clerk presented the October Financial Report.

**General Manager's Report:** David Carnahan presented his General Manager's Report of present status of the district.

**BUSINESS:**

**Recap of Annual Meeting:** Commissioners discussed the take-aways from the annual meeting and the feedback received from subscribers.

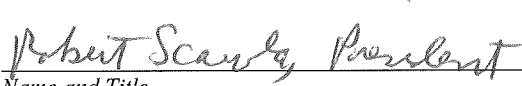
**Resolution 2018-13: Adopting the 2019 Budget** *Commissioner Hospador moved to adopt Resolution 2018-13 Adopting the 2019 Budget. Commissioner McNabb seconded. Hearing 3 aye votes and 0 nay votes, the resolution is adopted.*

**Resolution 2018-14: Adopting a District Fee Schedule for 2019 (Repeals Resolution 2017-05)** *Commissioner Hospador moved to adopt Resolution 2018-14 Adopting a District Fee Schedule for 2019 and repeal Resolution 2017-05, effective January 1, 2019. Commissioner McNabb seconded. Hearing 3 aye votes and 0 nay votes, Resolution 2018-14 is adopted and Resolution 2017-05 is repealed, effective January 1, 2019.*

*Commissioner Hospador moved to adjourn the meeting. Commissioner McNabb seconded. Hearing 3 aye votes and 0 nay votes, the meeting adjourned at 2:05 pm.*

Respectfully Submitted By:

  
\_\_\_\_\_  
Signature

  
\_\_\_\_\_  
Name and Title

Approved at the Regular Meeting of the Board on: Dec. 6, 2018