

**HARTSTENE POINTE WATER-SEWER DISTRICT
SPECIAL MEETING of the BOARD OF COMMISSIONERS
March 22, 2018
588 E Pointes Drive West, Shelton, WA 98584**

MINUTES

PRESENT: President R. Scarola, Secretary A. Hospador, Commissioner D. McNabb. Also present: Washington Association of Sewer and Water Districts (WASWD) Executive Director Jim Kuntz, and Grays Harbor County Water District #2 General Manager Reg Hearn.

CALL TO ORDER: The meeting was called to order at 1:00 pm.

SUBSCRIBER REMARKS: No subscribers present

AGENDA: Presented by President Scarola: "Discussion on succession planning for the Hartstene Pointe Water-Sewer District." *Commissioner McNabb moved to approve agenda, Commissioner Scarola seconded, Agenda approved unanimously.*

BUSINESS:

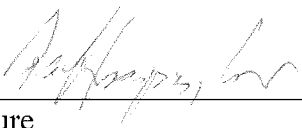
Discussion on succession planning for the Hartstene Pointe Water-Sewer District: The Board of Commissioners, Mr. Kunz, and Mr. Hearn discussed the following: overview of the District's operations; current staffing structure and issues; cost of moving from contractor based staffing to employee based staffing; advantages and disadvantages of staffing choices re: insurance, liability, etc.; job descriptions, part-time or full-time, salary requirements; training required for transition depending on experience; existing resources for who is available and who to contact; advertising and timeline; and the current budget overview.

No action was taken.

Mr. Kunz and Mr. Hearn were thanked for taking the time to come to the District and assist in the discussion.

Commissioner McNabb moved to adjourn; Commissioner Hospador Seconded; adjournment approved unanimously. President Scarola adjourned the meeting at 3:15 pm.

Respectfully Submitted By:



Signature

Andrew Hospador, Secretary

Name and Title

Approved at the Regular Meeting of the Board on: April 5, 2018