

**HARTSTENE POINTE WATER-SEWER DISTRICT
REGULAR MEETING
DISTRICT OFFICE 119 E LIBERTY RD SHELTON WA 98584
TELECONFERENCE AVAILABLE
Per State of Emergency Declared in Washington State and Mason County
January 20, 2022 1:00 P.M.**

AGENDA

1. Call to Order
2. Roll Call
3. Swear in E. J. Anderson as Commissioner #2
4. Subscriber Remarks
5. Correspondence
6. Present Agenda
7. Minutes of the January 6, 2022 Regular Meeting (2-3)

BUSINESS (PART I)

8. Presentation of Audit Report of Audit Performed by the State Auditor's Office for the District's Fiscal Years 2020-21

REPORTS:

9. Commissioner Reports
10. Financial/Administrative Report:
 - Bills to Be Authorized:
 - Voucher 2022-03
11. General Manager's Report

BUSINESS (PART II):

12. Discuss/Approve Cost of Living Adjustments for Non-Exempt Employees & Amend Wage Ranges
13. Commissioner Officer Assignments

As per the State of Emergency, the district's Open Public Meetings will be available via teleconference.

To join a meeting, follow the instructions below:

1. Call (425) 436-6260 or (800) 719-6100
2. Enter Access Code 535 9093 #

If you have a webcam-enabled computer, you may try to connect to the meeting using the link below:

<https://hello.freeconference.com/conf/call/5359093>

Note: Due to limited internet connection speeds at Hartstene Pointe, joining meetings via webcam may lead to reduced quality

**HARTSTENE POINTE WATER-SEWER DISTRICT
REGULAR MEETING of the BOARD OF COMMISSIONERS
January 6, 2022
DISTRICT OFFICE 119 E LIBERTY RD SHELTON WA 98584
TELECONFERENCE AVAILABLE
Per State of Emergency Declared in Washington State and Mason County**

MINUTES

PRESENT: Secretary S. Swart, Audit Commissioner A. Hospador, General Manager (GM) J. Palmer, Project & Accounts Manager (PM) J. Sartori. Commissioner E. J. Anderson absence excused. Commissioner Hospador chaired the meeting.

CALL TO ORDER: The meeting was called to order at 1:07 pm.

SUBSCRIBER REMARKS: No subscribers present

CORRESPONDENCE: No correspondence

PRESENT AGENDA: *Commissioner Hospador moved to adopt the agenda. Commissioner Swart seconded. Hearing 2 aye votes and 0 nay votes, the agenda was adopted as presented.*

MINUTES: The minutes of the December 16, 2021 regular meeting were presented. *Commissioner Hospador moved to approve the minutes. Commissioner Swart seconded. Hearing 2 aye votes and 0 nay votes, the minutes were approved as amended.*

REPORTS:

Commissioner Reports:

- Commissioner Swart noted she might attend the commissioner workshop hosted by WASWD
- Commissioner Swart noted correspondence received by State Representative McEwan

Financial/Administrative Report:

- Bills to Be Authorized:
 - Voucher 2022-02, in the amount of \$ 23,600.22, was presented. *Commissioner Hospador moved to approve voucher 2022-02 in the amount of \$23,600.22. Commissioner Swart seconded. Hearing 2 aye votes and 0 nay votes, the voucher was approved.*
- Bills to Be Reviewed:
 - PM presented Voucher 2022-01

General Manager's Report: GM presented his report on the current state of the District

BUSINESS:

Commissioner Swart moved to allocate funds for pump replacement as quoted by Grundfos Inc. Commissioner Hospador seconded. Hearing 2 aye votes and 0 nay votes, the motion passes.

Approve Annual Contract with Wittenberg CPA: *Commissioner Swart moved to approve the annual CPA services contract as submitted by Wittenberg CPA. Commissioner Hospador seconded. Hearing 2 aye votes and 0 nay votes the contract is approved for 2022.*

Discuss/Approve Salary Increase for the General Manager: Following the personnel review of the General Manager at the 12-16-2021 regular meeting, commissioners discussed increasing the General Manager's salary based on above-satisfactory performance throughout challenges faced in the past year. *Commissioner Hospador moved to increase the General Manager's salary by five (5) percent. Commissioner Swart seconded. Hearing 2 aye votes and 0 nay votes, the motion passes and the contract will be amended.*

Commissioner Hospador moved to adjourn the meeting. Commissioner Anderson seconded. Hearing 3 aye votes and 0 nay votes, the meeting adjourned at 1:40 pm.

Respectfully Submitted By:

Signature

Stacy Swart, Secretary, Commissioner #3

Name and Title

Approved at the Regular Meeting of the Board on: 1-20-2022

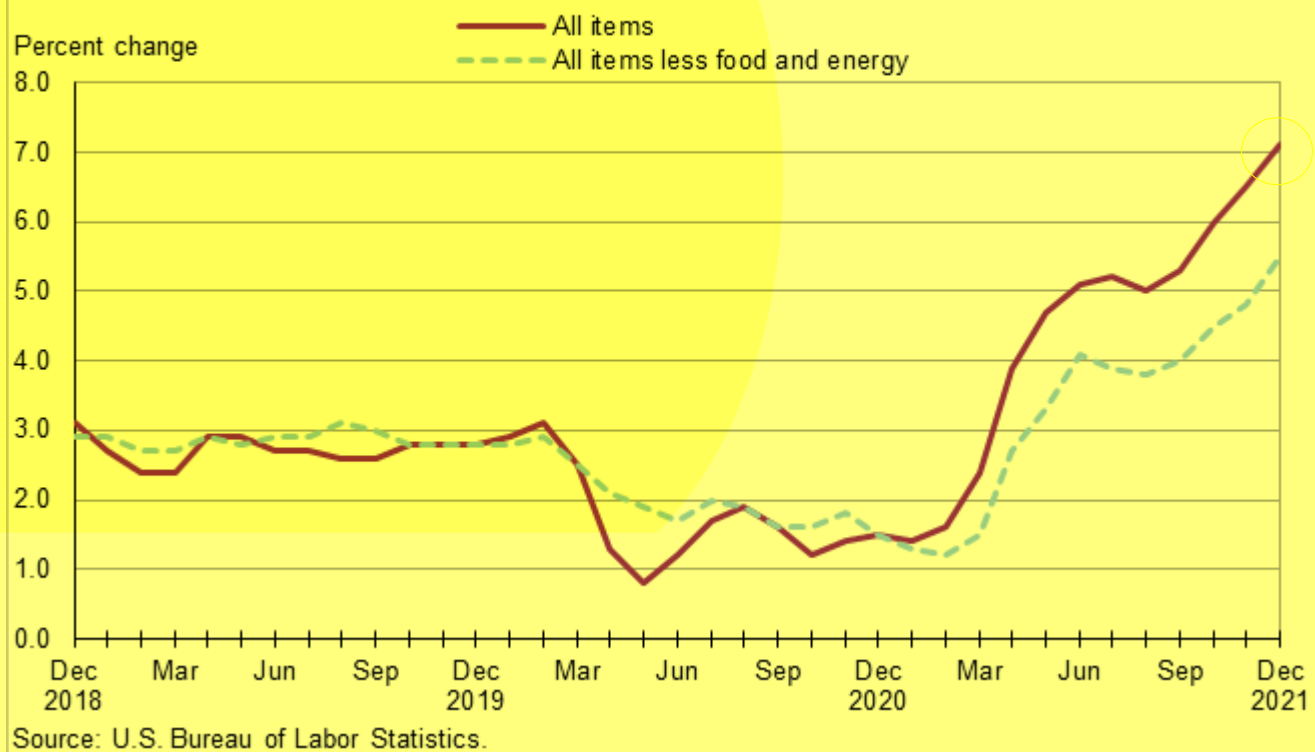
Consumer Price Index, West Region — December 2021

Area prices were up 0.4 percent over the past month, up 7.1 percent from a year ago

Prices in the West Region, as measured by the Consumer Price Index for All Urban Consumers (CPI-U), increased 0.4 percent in December, the U.S. Bureau of Labor Statistics reported today. (See [table A](#).) The December increase was influenced by higher prices for shelter, new and used motor vehicles, and household furnishings and operations. (Data in this report are not seasonally adjusted. Accordingly, month-to-month changes may reflect seasonal influences.)

Over the last 12 months, the CPI-U advanced 7.1 percent. (See [chart 1](#) and [table A](#).) Food prices increased 6.4 percent. Energy prices jumped 31.2 percent, largely the result of an increase in the price of gasoline. The index for all items less food and energy increased 5.5 percent over the year. (See [table 1](#).)

Chart 1. Over-the-year percent change in CPI-U, West region, December 2018–December 2021



[View Chart Data](#)

Food

Food prices rose 0.4 percent for the month of December. (See [table 1](#).) Prices for food at home crept up 0.2 percent. All sub-categories advanced 1.0 percent or less, except for prices for meats, poultry, fish, and eggs which declined 0.9 percent. Prices for food away from home advanced 0.5 percent for the same period.

Over the year, food prices increased 6.4 percent. Food at home advanced 7.1 percent. Prices ranged from no change for dairy and related products to a 14.3 percent increase for meats, poultry, fish, and eggs. Since a year ago, and prices for food away from home increased 5.5 percent.

Energy

The energy index inched down 0.1 percent over the month. The decrease was mainly due to lower prices for gasoline (-0.3 percent). Prices for natural gas service declined 0.7 percent, but prices for electricity increased for the same period (0.5 percent).

Energy prices jumped 31.2 percent over the year, largely due to higher prices for gasoline (47.7 percent). Prices paid for natural gas service advanced 20.0 percent, and prices for electricity rose 9.4 percent during the past year.

All items less food and energy

The index for all items less food and energy advanced 0.4 percent in December. Higher prices for new and used motor vehicles (1.8 percent), household furnishings and operations (1.8 percent), and shelter (0.5 percent) were partially offset by lower prices for apparel (-1.3 percent) and recreation (-0.6 percent).

Over the year, the index for all items less food and energy increased 5.5 percent. Components contributing to the increase included new and used motor vehicles (19.6 percent), household furnishings and operations (7.0 percent), and shelter (4.5 percent).

Table A. West region CPI-U 1-month and 12-month percent changes, all items index, not seasonally adjusted

Month	2017		2018		2019		2020		2021	
	1-month	12-month	1-month	12-month	1-month	12-month	1-month	12-month	1-month	12-month
January	0.5	2.5	0.5	3.1	0.2	2.7	0.3	2.9	0.2	1.4
February	0.6	3.0	0.5	3.1	0.2	2.4	0.4	3.1	0.5	1.6
March	0.3	3.1	0.4	3.2	0.4	2.4	-0.2	2.5	0.7	2.4
April	0.3	2.9	0.4	3.2	0.8	2.9	-0.4	1.3	1.0	3.9
May	0.2	2.6	0.5	3.5	0.5	2.9	0.1	0.8	0.8	4.7
June	0.0	2.5	0.2	3.6	0.0	2.7	0.4	1.2	0.9	5.1
July	0.1	2.5	0.1	3.6	0.0	2.7	0.5	1.7	0.6	5.2
August	0.2	2.7	0.2	3.6	0.1	2.6	0.3	1.9	0.2	5.0
September	0.5	2.9	0.3	3.4	0.3	2.6	0.0	1.6	0.2	5.3
October	0.3	2.9	0.4	3.5	0.5	2.8	0.2	1.2	0.8	6.0
November	0.0	3.1	-0.2	3.3	-0.1	2.8	0.0	1.4	0.5	6.5
December	0.1	3.1	-0.2	3.1	-0.2	2.8	-0.1	1.5	0.4	7.1