

**HARTSTENE POINTE WATER-SEWER DISTRICT
REGULAR MEETING
DISTRICT OFFICE 119 E LIBERTY RD SHELTON WA 98584
TELECONFERENCE AVAILABLE
Per State of Emergency Declared in Washington State and Mason County
March 17, 2022 1:00 P.M.**

AGENDA

1. Call to Order
2. Roll Call
3. Subscriber Remarks
4. Correspondence
 - Ongoing Correspondence with Employment Security Department
5. Present Agenda
6. Minutes of the March 3, 2022 Regular Meeting (2-3)

REPORTS:

7. Commissioner Reports
8. Financial/Administrative Report:
 - Bills to Be Authorized:
 - Voucher 2022-12
 - Bills to Be Reviewed:
 - Voucher 2022-10
 - Voucher 2022-11
9. General Manager's Report

BUSINESS:

10. Re-Allocate Funds to Install Energy-Efficient Heating/Cooling for Office (4)
11. Authorize GM to Solicit Bids for Heating/Cooling Installation

As per the State of Emergency, the district's Open Public Meetings will be available via teleconference.

To join a meeting, follow the instructions below:

1. Call (425) 436-6260 or (800) 719-6100
2. Enter Access Code 535 9093 #

If you have a webcam-enabled computer, you may try to connect to the meeting using the link below:

<https://hello.freeconference.com/conf/call/5359093>

Note: Due to limited internet connection speeds at Hartstene Pointe, joining meetings via webcam may lead to reduced quality

**HARTSTENE POINTE WATER-SEWER DISTRICT
REGULAR MEETING of the BOARD OF COMMISSIONERS
March 3, 2022
DISTRICT OFFICE 119 E LIBERTY RD SHELTON WA 98584
TELECONFERENCE AVAILABLE
Per State of Emergency Declared in Washington State and Mason County**

MINUTES

PRESENT: President E. J. Anderson, Secretary S. Swart, Audit Commissioner A. Hospador, General Manager (GM) J. Palmer, Project & Accounts Manager (PM) J. Sartori

CALL TO ORDER: The meeting was called to order at 1:05 pm.

SUBSCRIBER REMARKS: No subscribers present

CORRESPONDENCE:

- Commissioner Swart relayed a conversation with a subscriber who inquired about funding opportunities for infrastructure replacement
- Commissioner Swart noted she had a conversation, yet again, with a subscriber who still believes the rumor that the District is funding road replacement
- Commissioner Swart was presented with a white paper from an HPMa ad-hoc committee regarding tree protection in the community

PRESENT AGENDA: *Commissioner Hospador moved to adopt the agenda. Commissioner Swart seconded. Hearing 3 aye votes and 0 nay votes, the agenda was adopted as presented.*

MINUTES: The minutes of the February 17, 2022 regular meeting were presented. *Commissioner Hospador moved to approve the minutes. Commissioner Swart seconded. Hearing 3 aye votes and 0 nay votes, the minutes were approved as presented.*

REPORTS:

Commissioner Reports:

- Commissioner Swart shared WASWD emails regarding the legislative session
- Commissioner Swart shared information regarding GSI mapping to update as-built plots
- Commissioner Swart presented a Water Online article regarding infrastructure development

Financial/Administrative Report:

- Bills to Be Authorized:
 - Voucher 2022-09, in the amount of \$ 10,262.23, was presented. *Commissioner Swart moved to approve voucher 2022-09 in the amount of \$ 10,262.23. Commissioner Anderson seconded. Hearing 3 aye votes and 0 nay votes, the voucher was approved.*
- Bills to Be Reviewed:
 - PM presented Voucher 2022-08 for review

General Manager's Report: GM presented his report on the current state of the District

BUSINESS:

Sign Letter to State Representative’s Office: Commissioners reviewed the drafted letter to Representative MacEwen’s office and decided to add a minor clarification. Commissioners signed the revised letter to send to the representative’s office.

Review Printer/Copier Replacement Proposals: Commissioners reviewed the proposal and discussed replace the District’s aged copier/printer machine. Commissioners agreed that replacing the machine will ultimately save costs with efficiencies and contract fees.

Allocate Funds, Authorize GM & PM to Select/Sign Contract with Kelley Connect per Proposal: *Commissioner Swart moved to authorize the GM and PM to select and authorize a contract with Kelley Connect per the proposal, funds to be drawn from the District’s “Asset Replacement” account. Commissioner Anderson seconded. Hearing 3 aye votes and 0 nay votes, the motion passes.*

Commissioner Hospador moved to adjourn the meeting. Commissioner Anderson seconded. Hearing 3 aye votes and 0 nay votes, the meeting adjourned at 2:25 pm.

Respectfully Submitted By:

Signature

Stacy Swart, Secretary, Commissioner #3
Name and Title

Approved at the Regular Meeting of the Board on: 3-17-2022

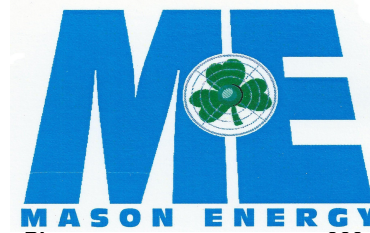
Mason Energy LLC

1870 E Agate Rd, Shelton WA, 98584

Contr# MASONEL852LS

Date: 3/15/22

To: Harstine Point water department



Phone: 360-556-8540

E-mail: outdoorlife44@yahoo.com

*Oil, Gas, Electric, Boilers, Duct work, Unitary products
And specializing in Ductless Heat Pumps*

Project Name: LG Ductless Heat Pump install

PROPOSAL:

QTY	MODEL NO.	DESCRIPTION
1	LGLMU300HHV	30000 BTU ductless heat pump
1	LGLSN180HSV5	18000 BTU unit for the main room
1	LGLSN120HSV5	12000 BTU unit for the back office

Summary:

For the installation of a 30000 BTU multi port LG ductless heat pump system with an 18000 BTU unit in the main area and a 12000 BTU unit in the back office. This system qualifies for the commercial rebate from the PUD3. This is an extremely efficient system meeting the 11 HSPF requirement for the rebate. Currently the rebate from PUD3 is \$1000 a ton which amounts to \$2500. Line sets, Pad and installation included. Twelve year parts warranty. We also do the paper work for the rebate.

T	SUBTOTAL:	\$10,300.00
	Mason county	8.50%
	TAX:	\$875.50
	TOTAL:	\$11,175.50

50% down

100% upon completion of work. If a credit card is being used there will be the additional fees charged by the card company.

We are required by law to furnish this notice to the owners of all properties to which we deliver materials & supplies, so they may have notice that in the event of non-payment of our account, a materialman's lien may be claimed by us. This notice is not in itself a claim of lien, nor does it imply in anyway that a lien may be necessary. It is sent only because we are required by statute to do so.

WE PROPOSE hereby to furnish material and labor complete in accordance with the above listing.

Authorized

Signature _____

Kelly Stevens

ACCEPTANCE OF PROPOSAL The above prices and conditions are satisfactory and hereby accepted.

Authorized Signature: _____

Date of Acceptance: _____

These Prices are valid for not more than THIRTY (30) days from the date of the Proposal unless noted otherwise.

**** By signing this proposal, you are accepting and approving the purchase and installation of the items as they appear on this document. You acknowledge that the above listed Terms and Conditions have been read and understood by yourself, or an authorized representative of the entity purchasing such listed equipment.**