

**HARTSTONE POINTE WATER-SEWER DISTRICT  
REGULAR MEETING  
DISTRICT OFFICE 119 E LIBERTY RD SHELTON WA 98584  
August 4, 2022 1:00 P.M.**

**AGENDA**

1. Call to Order
2. Roll Call
3. Subscriber Remarks
4. Correspondence
5. Present Agenda
6. Minutes of the July 21, 2022 Regular Meeting (2-3)

**REPORTS:**

7. Commissioner Reports
8. Financial/Administrative Report:
  - Bills to Be Authorized:
    - Voucher 2022-31
9. General Manager's Report

**BUSINESS:**

10. Increase the Imprest Amount of Petty Cash Account
11. Discuss/Approve Appropriations toward Capital Projects

**HARTSTENE POINTE WATER-SEWER DISTRICT  
REGULAR MEETING of the BOARD OF COMMISSIONERS  
July 7, 2022  
DISTRICT OFFICE 119 E LIBERTY RD SHELTON WA 98584**

**MINUTES**

**PRESENT:** President E. J. Anderson, Secretary S. Swart, General Manager (GM) J. Palmer, Project & Accounts Manager (PM) J. Sartori. Commissioner A. Hospador excused.

**CALL TO ORDER:** The meeting was called to order at 1:07 pm

**SUBSCRIBER REMARKS:** No subscribers present

**CORRESPONDENCE:** No correspondence

**PRESENT AGENDA:** *Commissioner Anderson moved to adopt the agenda. Commissioner Hospador seconded.* Commissioner requested to add “OLD BUSINESS” to the agenda. *Hearing 2 aye votes and 0 nay votes, the agenda was adopted as amended.*

**MINUTES:** The minutes of the July 7, 2022 regular meeting were presented. *Commissioner Anderson moved to approve the minutes. Commissioner Swart seconded. Hearing 2 aye votes and 0 nay votes, the minutes were approved as presented.*

The minutes of the July 14, 2022 special meeting were presented. *Commissioner Anderson moved to approve the minutes. Commissioner Swart seconded. Hearing 2 aye votes and 0 nay votes, the minutes were approved as presented.*

**REPORTS:**

**Commissioner Reports:**

- Commissioner Swart attended EPA WA State Water & Wastewater earthquake response seminar
- Commissioner Swart shared information about the “Bio Bot” program

**Financial/Administrative Report:**

- Bills to Be Authorized:
  - Voucher 2022-30 in the amount of \$ 53,025.85, was presented. *Commissioner Swart moved to approve voucher 2022-30 in the amount of \$ 53,025.85. Commissioner Hospador seconded. Hearing 2 aye votes and 0 nay votes, the voucher was approved.*
- Bills to Be Reviewed:
  - PM presented Voucher 2022-29 for review
- Monthly Financial Report:
  - PM presented the Financial Report for June 2022

**General Manager’s Report:** GM presented his report on the current state of the District

**BUSINESS:**

**Discuss Appropriations toward Capital Projects:** Administrative staff and commissioners discussed capital projects to work toward completing before the end of the year.

**OLD BUSINESS:**

Commissioners discussed old business.

*Commissioner Swart moved to adjourn the meeting. Commissioner Anderson seconded. Hearing 2 aye votes and 0 nay votes, the meeting adjourned at 3:20 pm.*

Respectfully Submitted By:

\_\_\_\_\_  
*Signature*

Stacy Swart, Secretary, Commissioner #3  
*Name and Title*

Approved at the Regular Meeting of the Board on: 8-4-2022